

98th District #2 Integrating Committee Meeting Minutes
October 25, 2004 – 8:00 a.m.
Green Township
Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

Mr. William Brayshaw, Chairman of the Integrating Committee, called the meeting to order at 8:10 a.m.

Board Members Present: Chairman – William Brayshaw, Mayor Dan Brooks, Mr. Tom Bryan, Mr. Bill Moller and Vice-Chairman Joseph Sykes

Alternate Members Present: Mr. Don Rosemeyer (*Voting Alternate for Eileen Enabnit*) and Ms. Stephanie Stoller (*Voting Alternate for Mayor Dave Savage*)

Excused Absence: Ms. Eileen Enabnit, Mr. Richard Huddleston, Mayor Dave Savage and Mr. Rashad Young

Support Staff & Guest Present: Hamilton County - Mr. Joe Cottrill, Mr. John Beck, Mr. Eric Beck and Mr. Doug Riddiough; City of Cincinnati – Mr. Dick Cline, Mr. Greg Long, and Mr. Bill Shefcik; Delhi Township – Mr. Bob Bass; Sycamore Township - Mr. Rob Molloy; City of Blue Ash – Mr. Richard Dole; City of North College Hill – Mr. John Knuf; City of Wyoming – Mr. Bob Harrison and Mr. John Goedde; Newtown/BCI – Mr. Bruce Brandstetter; OPWC – Mr. Rob White

Approval of Minutes

The minutes from the 97th Integrating Committee Meeting dated October 12, 2004 were not distributed at this meeting and will be presented for approval at the next scheduled Integrating Committee meeting.

Support Staff Presentation & Discussion on Project Scoring:

- ◊ The following documents were distributed to all Integrating Committee Board Members and Support Staff Members: (*Copies Attached*)
 - Attachment #1 - Copy of e-mail submitted to all Integrating Board Members and Support Staff by Joe Cottrill on October 21, 2004. This memo explains two issues of concern by the Support Staff regarding some “gray” areas within Criterion #5, #7 & #8. The four applications in questions involve roadway reconstruction/rehabilitation with the City of Cincinnati, the City of Wyoming, the City of Blue Ash and the Village of Newtown. Significant portions of these projects involve waterworks.
 - Attachment #2 - Copy of e-mail submitted to all Integrating Board Members and Support Staff by Board Member Savage on October 22, 2004. Due to Board Member Savage being out of town on business, this memo was prepared in order to share his thoughts to the Committee Members.
 - Attachments #3 - Copy of the Round #19 SCIP/LTIP Funding Application Checklist
 - Attachment #4 – Copy of the Round #19 SCIP/LTIP Project Selection Criteria
 - Attachment #5 – Copy of the Round #19 Addendum to Rating System
 - Attachment #6 – Copy of the Round #19 SCIP/LTIP 2005 Schedule.

Mr. Cottrill presented Question #1:

Category #5 – Will the completed project generate user fees or assessments?

City of Cincinnati – North Bend Road – Reconstruction/Water Main Replacement - \$4.6 million dollar project. This project was split evenly with \$2.3 million dollars for roadway work and \$2.3 million dollars for water main replacement. Nowhere in the application does it state which one is the primary project. The City of Cincinnati is requesting a grant for \$2.3 million dollars and a loan for \$1,150,000. They are putting in \$1,150,000 and are asking for a loan of \$1,150,000.

The first questions for discussion: Does this project generate fees or not? What is the primary purpose of the project?

Chairman Brayshaw requested the Support Staff and/or Board Members to share their comments and concerns. After some discussion, Mr. Cline requested that the remaining projects be noted before moving ahead in order for the Integrating Committee to process information thoroughly, instead of individually.

Mr. Cottrill presented Question #2:

Category #7 – Matching Funds – Local - Multiplier of 5 is used

Category #8 – Matching Funds – Other – Multiplier of 2 is used

City of Wyoming – Abilene Trail Reconstruction – Roadway project with substantial amount of sewer/waterline work - \$1.5 million dollar project and of that \$380,000 is waterline work. The rest of the project is roadway. They are putting in \$750,000 local dollars, but do not say where this money is coming from.

City of Blue Ash – Blue Ash Road Improvement – \$4,485,000 project. They are putting a waterline in with this project, however they are not asking for any money for the waterline, and CWW is paying for the waterline, which is \$1,342,815. This is the case where the City of Blue Ash has to put the revenue down as “Other - Matching Funds”.

The Village of Newtown – Church Street Phase II – \$1.4 million dollar project. They are putting in a 12” waterline from the Cincinnati Water Works (CWW). Their funding is \$214,000 from the MRF and CWW is putting in \$350,000. Again, they would have to put the \$350,000 as part of their match under “Other – Matching Funds” and not “Local – Matching Funds”.

Mr. Cottrill further acknowledged that the Support Staff is currently at an impasse on how to apply these points to these different categories, and furthermore was asking for the Board’s insight on how to proceed as a Support Staff.

Chairman Brayshaw requested Mr. Cottrill to read Mayor Savage’s e-mail message for the record. After the e-mail message was read there was much open discussion among various Board Members and Support Staff.

Points of Discussion & Future Recommendations:

- Mr. Bass noted that when the Support Staff was at the end of their discussions regarding the City of Cincinnati’s project, they came to the conclusion of making it primarily a roadway job and would award it (5) points under category #5. Then the question became, “Why then would the City of Cincinnati be allowed to use the CWW as a local match, when no one else in the jurisdiction or in the district, with the exception of those who own water systems, have that ability?” That is why the Support Staff came to the decision of (7) to (3) to award those points as “Other - Matching Funds”. Especially given the fact that CWW, as your Board has already determined, has their own priority rating system, as does the Metropolitan Sewer District (MSD).

- Board Member Bryan suggested that when looking at the rules next round, to include the following language in #5 to say: “Will the completed project generate user fees or assessments *for the applicant?*”
- Board Member Moller suggested the following items to be further defined in the future: The first item would be the word “*Primarily*” and secondly, “*What Local Funding Is*”. When looking at both MSD and CWW their boundaries are at least countywide if not further. We may want to look to see how we want to define matches, “*Local*” or “*Non-Local*”.
- Chairman Brayshaw suggested consideration of MSD and CWW; for the ratepayers are suburban as well as the City of Cincinnati. Those regional utilities might be better considered as “*Local Match*” for anybody who pays rates to that utility.
- Board Member Brooks suggested that “*Jurisdiction*” be further defined. Including the question of whether or not MSD and CWW are separate jurisdictions? This needs to be clarified in the next round.
- Mr. Rob White noted that under the ORC - Chapter 164 there is no definition of “*Jurisdiction*”, but a definition of “*Eligible Applicants*”. The “*Eligible Applicants*” are referred under 6119, which are Water and Sewer Districts. CWW is listed under 6117. In terms of the subdivision code, if they are a Water or Sewer District the Director of the OPWC assigns them a subdivision code. A Storm Water District would also be eligible if they are established as a 6119 or 6117. Chairman Brayshaw recommended this to also be defined in the next round in order to officially make recommendations.
- Board Member Brooks suggested that better coordination of utility work be encouraged. In the future possibly award a multiplier and credit coordination efforts.
- Board Member Moller suggest that the Support Staff be sent back to deal with the issues and projects at hand under the current rule structure and let their recommendation be their recommendation. The Board should then deal with it at the appropriate time.

Board Recommendations:

- ◇ After much discussion from the floor, the following motion was proposed:

Question #1: Category #5-Will the completed project generate user fees or assessments?

Board Member Bryan moved to answer the first question as currently written under Category #5 – “Will the completed project generate user fees or assessments?” Points Given (10) = No and (0) = Yes; Board Member Brooks seconded the motion.

There was further discussion and Board Member Brooks withdrew his second to address the Board with further questioning.

There was more discussion from the floor...

Alternate Member Rosemeyer clarified for the record that the City of Cincinnati never indicated their project as being two separate projects. They have indicated they have coordinated the project and probably did a very good job of it.

Board Member Brooks seconded the motion, stating that our rules are what they are currently.

Chairman Brayshaw took the vote and the motion carried unanimously.

◊ The following motion was proposed:

Question #2: Category #7 Matching Funds “Local” or Category #8 Matching Funds “Other”

Board Member Brooks recommended the Board to take each project independently.

Board Member Brooks moved that the City of Cincinnati’s project application of the funding from the CWW be applied as “Matching Funds – Other” in lieu of “Matching Funds – Local” for this round; Alternate Member Stoller seconded the motion.

There was no further discussion and the vote was taken:

Board Member Brayshaw – Yes

Board Member Young – Absent – No Alternate Present

Board Member Moller – No

Alternate Member Rosemeyer – No

Board Member Huddleston – Absent – No Alternate Present

Board Member Sykes – Yes

Board Member Bryan – Yes

Board Member Brooks – Yes

Alternate Member Stoller – Yes

Without the required majority vote there was no passage of this motion.

There was further discussion and concerns shared...

Board Member Moller requested that the remaining projects in question be described in further detail before the next vote was presented to the Board. As requested, Mr. Cottrill read the information directly from the applications of the following jurisdictions: City of Blue Ash, City of Wyoming and Village of Newtown. (Copies of the applications are on file with Mr. Joe Cottrill of the Hamilton County Engineer’s Office)

Mr. Rob White suggested an item for the Board to discuss, stating that when there are rules, processes and procedures, there are always gray areas and technicalities to look at. He further recommended the Board to come to some consensus and ask what the “intent” was when the methodology was adopted. Then let that drive the decision of trying to move forward. It was further suggested to get to the “primary intent”.

With that recommendation, Board Member Brooks stated that with that wisdom, the Board should revisit Category #5.

Board Member Brooks noted that he would be more than happy to withdraw his second motion on question #1 – Category #5. Board Member Bryan stated it has already been voted on, but he would not be opposed to offering another motion to rescind it.

There was further discussion from the Support Staff and Board Members regarding the intent of Category #5.

Board Member Bryan moved to rescind the earlier motion relating to Question #1 – Category #5; seconded by Board Member Brooks and the motion was rescinded.

There was further discussion regarding the intent...

Chairman Brayshaw recessed to an intermission break at 10:20 a.m. and the meeting reconvened at 10:40 a.m.

Chairman Brayshaw acknowledged that Mr. Bass had his hand up to speak prior to the break. Mr. Bass stated that he felt the Support Staff could answer all the questions except for one. This being whether or not the City of Cincinnati's project should be looked at as "Local" or "Other". The issue seems to be whether or not CWW is part of the City of Cincinnati in terms of matching funds. There are eight jurisdictions that have advantages that none of the other (49) jurisdictions have.

After much discussion and debate the following motion was proposed:

Board Member Bryan moved to send the items back to the Support Staff and instruct the Support Staff to follow the current "Addendum to the Rating System" which includes the definitions for Criterion #5, #7 and #8.

As a result of ongoing discussion, the motion did not receive a second.

There was further discussion...

Board Member Bryan suggested that during the next round more detail be noted within the rules and definitions regarding a 6117 and 6119.

After more discussion, the following motion was proposed:

Board Member Brooks moved to send the items back to the Support Staff; seconded by Board Member Bryan and the motion carried unanimously.

Revised Schedule

- ◇ Mr. Cottrill acknowledged the Support Staff would be meeting after this meeting and requested that the Board adopt the revised Round #19 SCIP/LTIP 2005 Schedule.

Alternate Member Stoller moved to adopt the revised Round #19 SCIP/LTIP 2005 Schedule; seconded by Alternate Member Rosemeyer and the motion carried unanimously.

Next Meeting

- ◇ The next Integrating Committee meeting will be held on Friday, December 3, 2004 at 8:00 a.m. at the Nathanael Greene Lodge.

By consensus the 98th Integrating Committee meeting adjourned at 11:25 a.m.

Respectfully submitted,

Cathy Listermann

Cathy Listermann

Recording Secretary

**Update
District 2 – Hamilton County
Natural Resources Assistance Council (NRAC)
December 3, 2004**

The District 2 NRAC Committee has held five formal meetings in 2004. The last meeting resulted in the appointment and establishment of officers and Round 3 application deadlines. Current officers are: Chairman - Jack Sutton; Vice Chairman - Holly Utrata-Halcomb; Secretary - Jim Garges. Jim Garges, Terry Hankner and Eric Russo were reappointed to the District 2 NRAC Council for another three-year term.

The Scoring Criteria Committee revised the scoring system for Round 3 projects, placing emphasis on greenspace preservation initiatives especially important to Hamilton County. The revised District 2 scoring methodology was approved at the State level.

The Training Committee is currently reviewing and updating a PowerPoint training presentation to assist applicants. One training session is scheduled for Thursday, January 6, 2005, 7-9 PM at the Sharon Centre Auditorium, 11450 Lebanon Road, Cincinnati, Ohio 45241. An alternate date of Thursday, January 13, 2005, 7-9 PM at the Sharon Centre has been scheduled in case of inclement weather.

The Publicity Committee has begun to publicize the training session. The notification will be done mainly through email communication and various countywide publications.

The deadline for Round 3 applications is April 1, 2005. The next NRAC Committee meeting is scheduled for April 5. Copies of applications received will be distributed to the scoring teams at that time. The Committee plans to carefully review the applications and make site visits during the month of April and the full NRAC Committee is scheduled to meet again on May 11, 2005.

Attached is a report summarizing the status of Round 1 and Round 2 projects.

UPDATE
Clean Ohio Conservation Fund
Natural Resources Assistance Council
District 2 Greenfield Projects

	Total Project Costs	Grant (OPWC Share)	Local Share	Status
<u>2002 PROJECTS - ROUND 1</u>				
1. <u>Mill Creek Restoration Project</u> - Caldwell-Seymour Greenway Ecological Restoration Program	\$ 908,903	\$ 577,500	\$ 331,403	Project Ongoing (90% complete)
2. <u>Hamilton County Park District</u> - Campbell Road Riparian Corridor	923,750	692,812	230,938	Project Completed
3. <u>City of Springdale</u> - Beaver Run Riparian Corridor Restoration	319,921	208,821	111,100	Project Nearly Complete (97%)
4. <u>Hamilton County Park District</u> - Broadwell Woods Land Acquisition	562,750	422,062	140,688	Project Completed
5. <u>Elmwood Place</u> - Millcreek Greenway	N/A	N/A	N/A	Project Terminated
6. <u>Village of Fairfax</u> - Little Duck Creek Restoration Project	N/A	N/A	N/A	Project Terminated
Subtotal	\$ 2,715,324	\$ 1,901,195	\$ 814,129	
<u>2003 PROJECTS - ROUND 2a</u>				
1. <u>Hamilton County Park District</u> - Agape Open Space Acquisition	\$ 78,450	\$ 46,285	\$ 32,165	Project Completed
2. <u>Hamilton County Park District</u> - Hensley Tract Acquisition	117,600	69,384	48,216	Project Completed
3. <u>Hamilton County Park District</u> - Eislun Road Tract Acquisition	656,270	387,199	269,071	Project Completed
4. <u>Forest Park</u> - Forest Park Riparian Corridor Restoration Project	166,680	124,162	42,518	Project Completed
5. <u>Forest Park</u> - Q-Lube Green Space Acquisition Project	600,350	378,450	221,900	Project Nearly Complete (99%)
6. <u>Colerain Township</u> - West Fork Mill Creek Riparian Corridor Project	41,395	21,927	19,468	Project Completed
7. <u>City of Cincinnati</u> - Colerain Connector Green Space Restoration Project	310,438	111,058	199,380	Project Completed
Subtotal	\$ 1,971,183	\$ 1,138,465	\$ 832,718	
<u>2003 PROJECTS - ROUND 2b</u>				
1. <u>Hamilton County Park District</u> - Jansen and Fulton Tracts Acquisition	\$ 206,595	\$ 121,891	\$ 84,704	Project Completed
2. <u>Hamilton County Park District</u> - Beckmeyer and Reinenger Tracts Acquisition	1,378,201	813,138	565,063	Project Completed
3. <u>Delhi Township</u> - Greenwell Property Reforestation	390,000	290,000	100,000	Property Acquired (75% Complete)
4. <u>Madisonville Community Council</u> - Little Duck Creek Restoration Project Plan & Stream Corridor Protection	107,937	80,953	26,984	Project Completion is expected in May 2005
5. <u>Hamilton County Park District</u> - Northside Woods Tracts Acquisition	206,510	99,125	107,385	Property Acquired (99% Complete)
Subtotal	\$ 2,289,243	\$ 1,405,107	\$ 884,136	
Grand Totals	\$ 6,975,750	\$ 4,444,767	\$ 2,530,983	

#1

Listermann, Cathy

From: Cottrill, Joe
Sent: Thursday, October 21, 2004 10:13 AM
To: Brayshaw, William; Brooks, Dan; Bryan, Tom; Enabnit, Eileen; Huddleston, Richard; Moller, Bill; Savage, David; Savage, David 2; Sykes, Joe; Young, Rashad; Bass, Bob; Bemmes, Robert; Holston, Deborah; Hubbard, Ted; Munitz, Chad; Rosemeyer, Don; Stoller, Stephanie; Wagner, Dave
Cc: Listermann, Cathy; Beck, Eric; Beck, John; Cline, Dick; Cottrill, Joe; Knuf, John; Long, Greg; Molloy, Rob; Niemeier, Steve; Shefcik, Bill
Subject: Emergency Meeting October 25

Dear Members of the Integrating Committee:

Since all of you have questions concerning the nature of the meeting on the 25th, the Support Staff has prepared the following for your information. I have attached a copy of the Round 19 Rating System also.

During our Round 19 rating meetings, some issues have surfaced that are in a "gray" area that we need your direction on. There are four roadway reconstruction/rehabilitation applications, one each from Cincinnati, Wyoming, Blue Ash, and Newtown that have waterworks items as a significant portion of the project. There are two issues that need to be resolved concerning these projects. At the meeting, I will have the four applications in question, which at that time we can get into specific details. **The first issue involves criteria #5.**

- **Category 5 - Generate Fees**

Issue: Should a jurisdiction be awarded 10 points for answering no to the question of whether a completed project will generate user fees or assessments if the project application includes utility work such as water or sewer whose agencies apply user fees if the applicant is not the utility and the utility is providing matching funds?

Fact:

Rules and Regulations for round 19 state "Any project primarily involving repair, reconstruction, or construction of facilities which are part of a system collecting fees from its users, (such as water and sewer systems) may only receive a loan or loan assistance."

The second issue involves criteria #7 and #8.

- **Category 7 - Matching Funds- Local**

Issue: Should a jurisdiction that has a sewer or water component as part of the project and has stated or not stated that the local funding is coming from the sewer or water agency be forced to have the amount applied to category 8 Matching Funds- Other, or should the matching funds be counted in category 7 Matching Funds - Local ?

Fact:

1. As stated in the addendum to round 19 rating system local matching funds are described as " The percentage of matching funds which come directly from the budget of the applying local government."

2. Listed below are the jurisdictions that have their own water system:

Cincinnati
 Loveland
 Harrison
 Glendale
 Wyoming
 Lockland

10/21/2004

Indian Hill

These are the only agencies that can use waterworks utility money as a local match. That gives them an advantage that no other applying jurisdiction has. All other jurisdictions must use waterworks funds as "other matching funds."

3. Cincinnati Water Works and the Metropolitan Sewer District are able to have their own separate priority list, apart from the City of Cincinnati and Hamilton County respectively.

The difference in points is significant between #7 and # 8. A multiplier of 5 is used for #7, and a multiplier of 2 is used for #8.

Please feel free to call me at 946-8906 anytime. I will be happy to answer your questions.

Sincerely,
Joe Cottrill

10/21/2004

Subject: Integrating Committee Meeting

Date: Fri, 22 Oct 2004 12:02:38 EDT

From: Davidsavage2@cs.com

To: rharrison@wyoming.oh.us

Bob,

Here is the text of a note for the integrating committee members. The purpose of the meeting is to provide guidance to the support staff as to how the rules should be applied. Following this meeting the support staff will issue the final ratings for this round of projects.

Call me if you have any questions.

Dear Colleague,

In the discussions about the issues before the Committee on Monday, I would share some of my thoughts.

One of the issues is the question of what constitutes a "Local Match". In my experience, the question of "local match" has meant "funds from the jurisdiction submitting the application for funds." That then begs the question, "What is a jurisdiction?".

I would suggest that in the context of our Integrating Committee, a jurisdiction has always been "an entity that has standing to submit a project and be awarded funds." Thus the political subdivisions and administrative entities (e.g. MSD) have had standing, and have been considered as jurisdictions under this definition. They have submitted projects and have been awarded funds. If one jurisdiction receives funds for a project from another jurisdiction (e.g. Corps of Engineers, Hamilton County Municipal Road Fund), those funds have been considered as matching funds, but not as a local contribution.

I would also suggest that we should be guided by the rules set in place for this round of funding, and not consider decisions which would be, in substance and effect, a change in the rules. Further, I believe that in the case of the current question, there are adequate precedents, and that these precedents should be followed.

My apologies for not being there for these discussions. I hope that you will consider these opinions in your deliberations in providing guidance for the support staff.

Dave Savage

SCIP/LTIP FUNDS

FUNDING ROUND 19

APPLICATION CHECKLIST

SUBDIVISION: _____

PROJECT NAME: _____

PROJECT CONTACT: _____

REVIEWER: _____

	Complete	Incomplete
1) OPWC APPLICATION - SIGNED	_____	_____
2) USEFUL LIFE STATEMENT - SIGNED & SEALED	_____	_____
3) ENGINEER'S ESTIMATE - SIGNED & SEALED	_____	_____
4) STATUS OF FUNDS REPORT - SIGNED	_____	_____
5) VICINITY MAP W/PROJECT HIGHLIGHTED	_____	_____
6) NECESSARY LEGISLATION	_____	_____
7) ADDITIONAL SUPPORT INFORMATION	_____	_____
8) 4 PICTURES (Minimum) - MOUNTED	_____	_____
9) CAPITAL IMPROVEMENT REPORT (CIR)	_____	_____
10) CERTIFIED TRAFFIC COUNT	_____	_____
11) PRIORITY LISTING OF PROJECTS	_____	_____

COMMENTS

4

**SCIP/LTIP PROGRAM
ROUND 19 - PROGRAM YEAR 2005
PROJECT SELECTION CRITERIA
JULY 1, 2005 TO JUNE 30, 2006**

NAME OF APPLICANT: _____

NAME OF PROJECT: _____

RATING TEAM: _____

NOTE: See the attached "Addendum To The Rating System" for definitions, explanations and clarifications to each of the criterion points of this rating system. All changes to the Rating System are italicized.

CIRCLE THE APPROPRIATE RATING

1) What is the physical condition of the existing infrastructure that is to be replaced or repaired?

25 - Failed	Appeal Score
23 - Critical	
20 - Very Poor	_____
17 - Poor	
15 - Moderately Poor	
10 - Moderately Fair	
5 - Fair Condition	
0 - Good or Better	

2) How important is the project to the safety of the Public and the citizens of the District and/or service area?

25 - Highly significant importance	Appeal Score
20 - Considerably significant importance	
15 - Moderate importance	_____
10 - Minimal importance	
5 - Poorly documented importance	
0 - No measurable impact	

3) How important is the project to the health of the Public and the citizens of the District and/or service area?

25 - Highly significant importance	Appeal Score
20 - Considerably significant importance	
15 - Moderate importance	_____
10 - Minimal importance	
5 - Poorly documented importance	
0 - No measurable impact	

4) Does the project help meet the infrastructure repair and replacement needs of the applying jurisdiction?
Note: Jurisdiction's priority listing (part of the Additional Support Information) must be filed with application(s).

25 - First priority project	Appeal Score
20 - Second priority project	
15 - Third priority project	_____
10 - Fourth priority project	
5 - Fifth priority project or lower	

- 5) Will the completed project generate user fees or assessments?
 10 – No
 0 – Yes
 Appeal Score _____
- 6) Economic Growth – How the completed project will enhance economic growth (See definitions).
 10 – The project will directly secure new employment
 5 – The project will permit more development
 0 – The project will not impact development
 Appeal Score _____
- 7) Matching Funds - LOCAL
 10 - This project is a loan or credit enhancement
 10 – 50% or higher
 8 – 40% to 49.99%
 6 – 30% to 39.99%
 4 – 20% to 29.99%
 2 – 10% to 19.99%
 0 – Less than 10%
- 8) Matching Funds - OTHER
 10 – 50% or higher
 8 – 40% to 49.99%
 6 – 30% to 39.99%
 4 – 20% to 29.99%
 2 – 10% to 19.99%
 1 – 1% to 9.99%
 0 – Less than 1%
- 9) Will the project alleviate serious capacity problems or hazards or respond to the future level of service needs of the district?
 (See Addendum for definitions)
 10 - Project design is for future demand.
 8 - Project design is for partial future demand.
 6 - Project design is for current demand.
 4 - Project design is for minimal increase in capacity.
 2 - Project design is for no increase in capacity.
 Appeal Score _____
- 10) Ability to Proceed - If SCIP/LTIP funds are granted, when would the construction contract be awarded? (See Addendum concerning delinquent projects)
 5 - Will be under contract by December 31, 2005 and no delinquent projects in Rounds 16 & 17
 3 - Will be under contract by March 31, 2006 and/or one delinquent project in Rounds 16 & 17
 0 - Will not be under contract by March 31, 2006 and/or more than one delinquent project in Rounds 16 & 17
- 11) Does the infrastructure have regional impact? Consider origination and destination of traffic, functional classifications, size of service area, and number of jurisdictions served, etc. (See Addendum for definitions)
 10 – Major Impact
 8 – Significant Impact
 6 – Moderate Impact
 4 – Minor Impact
 2 – Minimal or No Impact
 Appeal Score _____

12) What is the overall economic health of the jurisdiction?

10 Points

8 Points

6 Points

4 Points

2 Points

13) Has any formal action by a federal, state, or local government agency resulted in a partial or complete ban of the usage or expansion of the usage for the involved infrastructure?

10 - Complete ban, facility closed

Appeal Score

8 - 80% reduction in legal load or 4-wheeled vehicles only

7 - Moratorium on future development, *not* functioning for current demand

6 - 60% reduction in legal load

5 - Moratorium on future development, functioning for current demand

4 - 40% reduction in legal load

2 - 20% reduction in legal load

0 - Less than 20% reduction in legal load

14) What is the total number of existing daily users that will benefit as a result of the proposed project?

10 - 16,000 or more

Appeal Score

8 - 12,000 to 15,999

6 - 8,000 to 11,999

4 - 4,000 to 7,999

2 - 3,999 and under

15) Has the jurisdiction enacted the optional \$5 license plate fee, an infrastructure levy, a user fee, or dedicated tax for the pertinent infrastructure? *(Provide documentation of which fees have been enacted.)*

5 - Two or more of the above

Appeal Score

3 - One of the above

0 - None of the above

General Statement for Rating Criteria

Points awarded for all items will be based on engineering experience, field verification, application information and other information supplied by the applicant, which is deemed to be relevant by the Support Staff. The examples listed in this addendum are not a complete list, only a small sampling of situations that may be relevant to a given project.

Criterion 1 - Condition

Condition is based on the amount of deterioration that is field verified or documented exclusive of capacity, serviceability, health and/or safety issues. Condition is rated only on the facility being repaired or abandoned. (Documentation may include: ODOT BR86 reports, pavement management condition reports, televised underground system reports, age inventory reports, maintenance records, etc., and will only be considered if included in the original application.)

Definitions:

Failed Condition - requires complete reconstruction where no part of the existing facility is salvageable. (E.g. Roads: complete reconstruction of roadway, curbs and base; Bridges: complete removal and replacement of bridge; Underground: removal and replacement of an underground drainage or water system.)

Critical Condition - requires moderate or partial reconstruction to maintain integrity. (E.g. Roads: reconstruction of roadway/curbs can be saved; Bridges: removal and replacement of bridge with abutment modification; Underground: removal and replacement of part of an underground drainage or water system.)

Very Poor Condition - requires extensive rehabilitation to maintain integrity. (E.g. Roads: extensive full depth, partial depth and curb repair of a roadway with a structural overlay; Bridges: superstructure replacement; Underground: repair of joints and/or minor replacement of pipe sections.)

Poor Condition - requires standard rehabilitation to maintain integrity. (E.g. Roads: moderate full depth, partial depth and curb repair to a roadway with no structural overlay needed or structural overlay with minor repairs to a roadway needed; Bridges: extensive patching of substructure and replacement of deck; Underground: insituform or other in ground repairs.)

Moderately Poor Condition - requires minor rehabilitation to maintain integrity. (E.g. Roads: minor full depth, partial depth or curb repairs to a roadway with either a thin overlay or no overlay needed; Bridges: major structural patching and/or major deck repair.)

Moderately Fair Condition - requires extensive maintenance to maintain integrity. (E.g. Roads: thin or no overlay with extensive crack sealing, minor partial depth and/or slurry or rejuvenation; Bridges: minor structural patching, deck repair, erosion control.)

Fair Condition - requires routine maintenance to maintain integrity. (E.g. Roads: slurry seal, rejuvenation or routine crack sealing to the roadway; Bridges: minor structural patching.)

Good or Better Condition - little to no maintenance required to maintain integrity.

Note: If the infrastructure is in "good" or better condition, it will **NOT** be considered for SCIP/LTIP funding unless it is an expansion project that will improve serviceability.

Criterion 2 – Safety

The jurisdiction shall include in its application the type, frequency, and severity of the safety problem that currently exists and how the intended project would improve the situation. For example, have there been vehicular accidents attributable to the problems cited? Have they involved injuries or fatalities? In the case of water systems, are existing hydrants non-functional? In the case of water lines, is the present capacity inadequate to provide volumes or pressure for adequate fire protection? **In all cases, specific documentation is required.** Mentioned problems, which are poorly documented, shall not receive more than 5 points.

Note: Each project is looked at on an individual basis to determine if any aspects of this category apply. Examples given above are NOT intended to be exclusive.

Criterion 3 – Health

The jurisdiction shall include in its application the type, frequency, and severity of the health problem that would be eliminated or reduced by the intended project. For example, can the problem be eliminated only by the project, or would routine maintenance be satisfactory? If basement flooding has occurred, was it storm water or sanitary flow? What complaints if any are recorded? In the case of underground improvements, how will they improve health if they are storm sewers? How would improved sanitary sewers improve health or reduce health risk? Are leaded joints involved in existing water line replacements? **In all cases, specific documentation is required.** Mentioned problems, which are poorly documented, shall not receive more than 5 points.

Note: Each project is looked at on an individual basis to determine if any aspects of this category apply. Examples given above are NOT intended to be exclusive.

Criterion 4 – Jurisdiction’s Priority Listing

The jurisdiction **must** submit a listing in priority order of the projects for which it is applying. Points will be awarded on the basis of most to least importance. The form is included in the Additional Support Information.

*Criterion 5 – Generate Fees

☐ the local jurisdiction assess fees or project costs for the usage of the facility or its products once the project is completed (example: rates for water or sewer, frontage assessments, etc.). The applying jurisdiction must submit documentation.

Criterion 6 – Economic Growth

Will the completed project enhance economic growth and/or development in the service area?

Definitions:

Secure new employment: The project is specifically designed to secure development/employers, which will immediately add new permanent employees to the jurisdiction. The applying agency must submit details.

Permit more development: The project is designed to permit additional business development. The applicant must supply details.

The project will not impact development: The project will have no impact on business development.

Note: Each project is looked at on an individual basis to determine if any aspects of this category apply.

*Criterion 7 – Matching Funds - Local

The percentage of matching funds which come directly from the budget of the applying local government.

*Criterion 8 – Matching Funds - Other

The percentage of matching funds that come from funding sources other than those mentioned in Criterion 7.

Criterion 9 – Alleviate Capacity Problems

The jurisdiction shall provide a narrative, along with pertinent support documentation, which describe the existing deficiencies and showing how congestion will be reduced or eliminated and how service will be improved to meet the needs of any expected growth or development. A formal capacity analysis accompanying the application would be beneficial. Projected traffic or demand should be calculated as follows:

Formula:

☐ $\text{Existing users} \times \text{design year factor} = \text{projected users}$

Design Year	Design year factor		
	Urban	Suburban	Rural
20	1.40	1.70	1.60
10	1.20	1.35	1.30

Definitions:

Future demand – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service for twenty-year projected demand or fully developed area conditions. Justification must be supplied if the area is already largely developed or undevelopable and thus the projection factors used deviate from the above table.

Partial future demand – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service for ten-year projected demand or partially developed area conditions. Justification must be supplied if the area is already largely developed or undevelopable and thus the projection factors used deviate from the above table.

Current demand – Project will eliminate existing congestion or deficiencies and will provide sufficient capacity or service only for existing demand and conditions.

Minimal increase – Project will reduce but not eliminate existing congestion or deficiencies and will provide a minimal but less than sufficient increase in existing capacity or service for existing demand and conditions.

No increase – Project will have no effect on existing congestion or deficiencies and provide no increase in capacity or service for existing demand and conditions.

Criterion 10 - Ability to Proceed

The Support Staff will assign points based on engineering experience and status of design plans as demonstrated by the applying jurisdiction and OPWC defined delinquent projects. A project is considered delinquent when it has not received a notice to proceed within the time stated on the original application and no time extension has been granted by the OPWC. A jurisdiction receiving approval for a project and frequently canceling the same after the bid date on the application may be considered as having a delinquent project.

Criterion 11 - Regional Impact

The regional significance of the infrastructure that is being repaired or replaced.

Definitions:

Major Impact – Roads: **Major Arterial:** A direct connector to an Interstate Highway; Arterials are intended to provide a greater degree of mobility rather than land access. Arterials generally convey large traffic volumes for distances greater than one mile. A major arterial is a highway that is of regional importance and is intended to serve beyond the county. It may connect urban centers with one another and/or with outlying communities and employment or shopping centers. A major arterial is intended primarily to serve through traffic.

Significant Impact – Roads: **Minor Arterial:** A roadway, also serving through traffic, that is similar in function to a major arterial, but operates with lower traffic volumes, serves trips of shorter distances (but still greater than one mile), and may provide a higher degree of property access than do major arterials.

Moderate Impact – Roads: **Major Collector:** A roadway that provides for traffic movement between local roads/streets and arterials or community-wide activity centers and carries moderate traffic volumes over moderate distances (generally less than one mile). Major collectors may also provide direct access to abutting properties, such as regional shopping centers, large industrial parks, major subdivisions and community-wide recreational facilities, but typically not individual residences. Most major collectors are also county roads and are therefore through streets.

Minor Impact – Roads: **Minor Collector:** A roadway similar in functions to a major collector but which carries lower traffic volumes over shorter distances and has a higher degree of property access. Minor collectors may serve as main circulation streets within large, residential neighborhoods. Most minor collectors are also township roads and streets and may, or may not, be through streets.

Minimal or No Impact - Roads: **Local:** A roadway that is primarily intended to provide access to abutting properties. It tends to accommodate lower traffic volumes, serves short trips (generally within neighborhoods), and provides connections preferably only to collector streets rather than arterials.

Criterion 12 – Economic Health

The District 2 Integrating Committee predetermines the jurisdiction's economic health. The economic health of a jurisdiction may periodically be adjusted when census and other budgetary data are updated.

Criterion 13 - Ban

The jurisdiction shall provide documentation to show that a facility ban or moratorium has been formally placed. The ban or moratorium must have been caused by a structural or operational problem. Points will only be awarded if the end result of the project will cause the ban to be lifted.

Criterion 14 - Users

The applying jurisdiction shall provide documentation. A registered professional engineer or the applying jurisdictions' C.E.O must certify the appropriate documentation. Documentation may include current traffic counts, households served, when converted to a measurement of persons. Public transit users are permitted to be counted for the roads and bridges, but only when certifiable ridership figures are provided.

Criterion 15 – Fees, Levies, Etc.

The applying jurisdiction shall document (in the "Additional Support Information" form) which type of fees, levies or taxes they have dedicated toward the type of infrastructure being applied for.

VISIT OUR WEBSITE AT:

<http://www.hamilton-co.org/engineer/SCIP/ltip.htm>

DISTRICT 2 SCIP/LTIP FUNDS PY 2005 SCHEDULE ROUND 19

***EARLY FILING DEADLINE
APPLICATION DEADLINE***

By 4:00 p.m., Friday, September 10, 2004*
By 4:00 p.m., Friday, September 17, 2004
(Applications filed later will not be accepted)

***PROJECT REVIEW & RATING
PRELIMINARY SCORES TO COMMITTEE
JURISDICTION APPEAL PERIOD
APPEAL REVIEW & RATING
CAPITAL IMPROVEMENT REPORT
LEGISLATION
PROJECT ESTABLISHMENT VOTE
PROJECT FILING WITH OPWC
PROJECT AGREEMENTS MAILED***

September 20, 2004 thru October 19, 2004
October 26, 2004
October 26, 2004 thru 4:00 p.m. November 2, 2004
November 3, 2004 thru November 10, 2004
November 1, 2004
November 1, 2004
Integrating Committee Meeting, December 3, 2004
ASAP after December 3, 2004
July 1, 2005

*Project applications filed by the Early Filing Date will be checked by the Support Staff for completeness.

All applications are to be filed at:

Hamilton County Engineer's Office
10480 Burlington Road
Cincinnati, Ohio 45231

Or

Hamilton County Engineer's Office
138 East Court Street
County Administration Building, Room 700
Cincinnati, Ohio 45202

Call 513-946-8906 with any questions.

Please visit our website for complete information. Everything necessary for applying is available online at:

<http://www.hamilton-co.org/engineer/SCIP/ltip.htm>

98th District #2 Integrating Committee Meeting

**Nathanael Greene Lodge
6394 Wesselman Road**

Cincinnati, OH 45248

October 25, 2004 – 8:00 a.m.

AGENDA

- 1.) Meeting Called to Order
- 2.) Support Staff Presentation & Discussion on Project Scoring
- 3.) Next Meeting Date – Friday, December 3, 2004 @ 8:00 a.m. – NGL
- 4.) Adjournment

Website address for District 2 SCIP/LTIP page:
www.hamilton-co.org/engineer/SCIP/ltip.htm

Website Address for Clean Ohio page:
www.pwc.state.oh.us/clean_ohio.htm

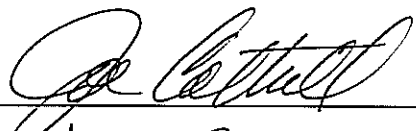
98th District #2 Integrating Committee Meeting

Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

8:00 a.m.

October 25, 2004

VISITOR LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
<u></u>	<u>HANA Co.</u>	<u>946-8906</u>
<u>JOHN GOEDDE</u>	<u>CITY OF WYOMING</u>	<u>721-5500</u>
<u>Richard Dole</u>	<u>City of Blue Ash</u>	<u>745-8526</u>
<u>Donald Rosenkrantz</u>	<u>City of Cincinnati</u>	<u>352-3720</u>
<u>Bob Bass</u>	<u>Delhi</u>	<u>922-8609</u>
<u>Bob Harrison</u>	<u>City of Wyoming</u>	<u>821-7600</u>
<u>Steph Stoller</u>	<u>Municipal League</u>	<u>793-0873</u>
<u>DOUG RIDDIOUCH</u>	<u>H.C.E.</u>	<u>946-4277</u>
<u>Tom Bryan</u>	<u>HCTA</u>	<u>522-1410</u>
<u>Bill Maller</u>	<u>City of Cincinnati</u>	<u>352-6275</u>
<u>DAN BROOKS</u>	<u>H.C.M.L.</u>	<u>521-7413</u>

98th District #2 Integrating Committee Meeting

Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

8:00 a.m.

October 25, 2004

BOARD ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
Bill Brayshaw	Ham Co Engr	946-8802
GREG LONG	CITY OF CINCINNATI	352-5289
JOHN BECK	HAMILTON COUNTY ENGINEER	946-4267
DICK CLINE	CITY OF CINCINNATI	352-6235
Bruce Brandtetter	Newtown/BCI	651-4224
Cathy Listermann	HCE	946-8902
Bob White	OPWC	(614) 8752-9344
ERIC BECK	Ham. Co	946-8430
John Knuf	NCH	521-7413
Bill Shefick	CITY OF CINCINNATI	352 5273
Joe Sykes	HCTA	941 3393
Rob McElroy	Sycamore Township	791-8447